

## ***EMS (ISO 14000) INTERNAL AUDITOR TRAINING***

### ***2-Day Programme***

#### **Day 1 (0900 – 1730)**

- 0900 - 1015 Chapter 1 – Introduction**
- 1015 – 1030 Refreshment Break**
- 1030 – 1200 Chapter 2 – Environmental Laws**
- 1200 – 1230 Chapter 3 – Supporting Standards for ISO 14001**
- 1230 – 1330 Lunch Break**
- 1330 – 1515 Chapter 4 – Interpreting the ISO 14001 Standard**  
**(Up to Clause 4.2)**  
***with Syndicate Exercise: Environment Policy Assessment***
- 1515 – 1530 Refreshment Break**
- 1530 – 1730 Chapter 4 – Interpreting the ISO 14001 Standard**  
**(Clause 4.3 – 4.6)**

*The above programme may vary as the training progresses.*

**Day 2 (0900 – 1730)**

- 0900 – 1015**    **Syndicate Exercise: Environmental Impact Analysis**
- 1015 – 1030**    **Refreshment Break**
- 1030 – 1100**    **Chapter 5 - Matrix of Requirements and Process Flow Chart**
- 1100 – 1200**    **Chapter 6 – Purposes and Uses of Audit Checklist and Notes**  
*with Syndicate Exercise: Preparation of Audit Checklist*
- 1200 – 1230**    **Chapter 7 – Planning and Conducting an EMS Audit**
- 1230 – 1330**    **Lunch Break**
- 1330 – 1445**    **con't Chapter 7 – Planning and Conducting an EMS Audit**
- 1445 – 1515**    **Chapter 8 – Nonconformity Report**
- 1515 – 1530**    **Refreshment Break**
- 1530 – 1630**    **Chapter 8 – Nonconformity Report – Continuation**
- 1630– 1730**    **Course Summary & Feedback**

*The above programme may vary as the training progresses.*